
Suggested Resolutions:

THIS SECTION TO BE COMPLETED BY PROCESS FACILITATOR

1. Date received by Process Facilitator _____
2. Date the Process Facilitator forwards complaint to Department Director _____
3. Date the response from Department Director is received by Process Facilitator _____
4. Date the employee's appeal of Department Director response is received by the Process Facilitator _____
5. Date Process Facilitator forwards the appeal to the Vice President _____
6. Date the response from the Vice President is received by the Process Facilitator _____
7. Date the employee appeal of the Vice President response is received by the Process Facilitator _____
8. Date the Process Facilitator forwards the appeal to the President _____
9. Date the response from the President is received by the Process Facilitator _____